

THE  
STOKE BY NAYLAND  
CLUB

Stoke by Nayland  
Junior Section  
Handbook  
2010



"Dedicated to promoting golf at all levels, in a fun and safe environment"



March 2010

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# Introduction

Welcome to Stoke by Nayland Junior Section where we strive to achieve the mission statement:-

*"Dedicated to promoting golf at all levels, in a fun and safe environment"*

Stoke by Nayland has two 18 holes courses, an excellent clubhouse, coaching and practice facilities.

There is a range of junior competitions to enter for all ability levels, some you do not even need an official handicap for! Competitions are run throughout the year, obviously there are more available during the summer months.

The Junior Section has achieved much success over the years in county and national competitions. 2005 was the year that Stoke Juniors won the National Team Championship in La Manga.

We hope that you enjoy your time at Stoke by Nayland, if not let us know.

Regards

*Adrian*

*Mark* and the Junior Committee



# GolfMark and Clubmark Award

The GolfMark Award and Clubmark Award are nationally recognised awards that display that golf clubs and sports clubs are a safe environment for junior golfers.

The club was awarded the GolfMark Award and Clubmark Award in September 2009 - the GolfMark Award was at the Higher Achiever Level.

The golf club is very proud of this achievement.

To achieve the Awards the club has met high standards in:

- ✓ Child Protection and Duty of Care
- ✓ Coaching and Playing
- ✓ Club Environment

The club was assessed under these criteria and will be re assessed every year to make sure that these high standards are still being met.

For more information:

[www.golfmark.org](http://www.golfmark.org)

[www.clubmark.org.uk](http://www.clubmark.org.uk)

Stoke by Nayland came runner up in the 'GolfMark Club of the Year 2009' competition.

The final three clubs won through a tough judging procedure which saw them compete against nominations from each County Golf Partnership in England to then reach a shortlist of eight clubs that were assessed by a panel from the EGU, EWGA, PGA and the Golf Foundation. Stoke-by-Nayland was initially nominated and supported by the Essex Golf Partnership.



# Website

[www.stokebynaylandjuniorgolf.co.uk](http://www.stokebynaylandjuniorgolf.co.uk)

The junior section has its own website, where you will find accessible and up to date information:-

- News
- Competitions - club and county, Junior Opens
- Calendar of events
- Junior Open information
- Contacts - Golf Club and Junior Committee
- Junads
- Information
- Coaching
- Membership details
- Links
- Members Section
  - Results [secure]
  - Teams [secure]
  - Coaching [secure]
  - Handicap Changes [secure]
  - Policies [secure]
- Junior Committee information and contacts secure]

To access the secure pages of the website you will need a log in and password. If you have not received these then email: -

[website@stokebynaylandjuniorgolf.co.uk](mailto:website@stokebynaylandjuniorgolf.co.uk)



# Golf Club Contacts

Golf Club Secretary - Mike Verhelst 01206 265815  
Assistant Secretary - Ross Digby

Child Welfare Officer - Matt Manning 01206 265828

Pro Shop - 01206 265812

Senior Golf Professional - Roly Hitchcock  
Golf Professional and Retail Manager - Shane Constable  
Golf Professional - Andrew Tokley  
Golf Professional - Sarah Graves  
Assistant Golf Professional - Tom Everett  
Assistant Golf Professional - Karl Dunn



# Junior Committee

Junior Organiser	Adrian Bullock <a href="mailto:adrian@stokebynaylandjuniorgolf.co.uk">adrian@stokebynaylandjuniorgolf.co.uk</a>
Junior Team Manager	Mark Freeman <a href="mailto:mark@stokebynaylandjuniorgolf.co.uk">mark@stokebynaylandjuniorgolf.co.uk</a>
Junior Treasurer	Gerry Day <a href="mailto:gerry@stokebynaylandjuniorgolf.co.uk">gerry@stokebynaylandjuniorgolf.co.uk</a>
Press Officer	Paul Sargeant <a href="mailto:paul@stokebynaylandjuniorgolf.co.uk">paul@stokebynaylandjuniorgolf.co.uk</a>
Junior Official	Dean Brace
Junior Official	Carl Matthews
Junior Official	Richard Kennell
Junior Official	Tony English
Junior Captain	Charlie Sargeant
Junior Vice Captain	Jack Chalmers

To contact members of the Junior Committee you may:-

- Email
- Phone - numbers are available on the website
- Contact the secretary or the proshop for details



# Competitions

Junior competitions are open to all boys and girls who are members of the junior section  
Competitions are listed on the website, the Calendar informs when they are being held  
and results are posted on the website

Alan Chalk Cup	Junads – total points in Junads	Full handicap
Alpha Medal	4 best scores from 6 medals	Full handicap
Captains Day Soar Trophy	9 Holes Captains choice – then 18 holes for trophy	$\frac{3}{4}$ handicap
Edinburgh Cup	Adult/junior foursomes	$\frac{3}{4}$ handicap combined
Firman Leek	Summer singles knockout. Matchplay	Full handicap
Hunter Salver	Summer singles knockout. Matchplay	Full handicap
Flag Medal	Shots with handicap until all shots used up	Full handicap
Hamilton Spoons	Best 3 from 4 in 1 month of Junads	Full handicap
Grieves Cup Club Championship	36 holes competition. 18 holes on each course	Scratch
Jackson Easter Cup	Stableford competition	Full handicap
Noakes Mashie	Bogie competition against the course	$\frac{3}{4}$ handicap
Porter Cup	Stableford	Full handicap
RNLI Spoons	Stableford	Full handicap
Winter League	Pairs knockout betterball	$\frac{3}{4}$ handicap
Invitation foursomes	Stableford foursomes	$\frac{3}{8}$ combined handicap
Nayager Hi-Lo betterball	Betterball pairs medal score – partners drawn	Full handicap
Monthly Medals	Medal or Stableford	Full handicap
Junior Open	Stroke play	Full handicap
Juniors v Veterans	Team event	Full handicap
Juniors v Ladies	Team event	Full handicap
Junior Captain's Team v Club Captain's Team	Team event	Full handicap
Junads	Thursday evening, summer 9 hole	Full or non handicap

## Adult Competitions:

Ladies - open to all girl members

Mens - open to junior boys with handicap of 12 or less



# Handicaps

Golf is a unique sport in that players can compete on a level playing field, whatever their ability, thanks to the golf handicap system.

In most cases, you will need to join a recognised club or official handicapping scheme in order to get an official golf handicap so you can play in competitions.

In the UK; the maximum handicap for men is 28 and the maximum for women is 36.

Juniors at the discretion of the club, may have a club handicap of 29 and over [boys] and 37 and over [girls].

At Stoke by Nayland, juniors have the opportunity to obtain a handicap. Play 3 rounds; complete a scorecard, get it signed, and hand it to the junior organiser or club secretary and a handicap will be worked out. If the handicap is 29 and over [boys], 37 and over [girls] this will be adjusted as your golfing skills improve.

Juniors with a handicap of 28 [boys] 36 [girls] or less shall have their handicap adjusted by the Congru® handicapping system.

For further information see the junior website - Handicaps

The summer competitions, Junads, are ideal for those without a handicap, where you can experience playing in a 9 hole competition. This can give you an opportunity to gain a handicap.



# Coaching

**Junior Golf Passport** - a structured programme designed to help young people learn to play golf with a series of achievable targets.

The emphasis is on having fun while learning. Progress from Tri -Golf onwards.

**National Skills Challenge** - structured challenges to improve your golf, and to practice the skills required to complete each test.

These challenges are undertaken in conjunction with a structured coaching programme. You will need to register on the website - the golf professional will explain how this works.

You will be able to register in 2010 when the new programme begins

**YMG** - Young Masters Golf - a Junior Golf Programme. Receive a folder and progress through each level as your skills develop, step by step progress from beginner to advanced. Teaches how to play, etiquette and rules of golf in each session.

**Golf Holiday Camps** - for junior golfers aged 6 -14 during the half terms and school holidays. 10am - 2pm, lunch included. All aspects of the game are covered

**Stokes Got Talent** - a structured programme for the developing golfer. Progress from the driving range and practice facilities to the course.

**Coaching** - individual  $\frac{1}{2}$  hour coaching session for juniors, at the driving range and practice facilities.

**Junads** - free coaching once a month during the summer Junads season, available for members and non members

**Free Golf Taster Sessions** - look out for these offers

**Tri Golf Festival** - A 'mini' version of golf designed for young children at infant, primary and junior schools.

Festival Date - June 2010



# Information

## Club Etiquette

Please do observe the dress code in the clubhouse - no jeans, tracksuits, teeshirts or hats in the upstairs Captains Bar.

Follow the Junior Code of Conduct at all times.

There are not any restricted areas in the clubhouse for juniors.

## Golf Course

Carry a pitch mark repair tool and use it.

Keep up with play - that is with those in front of you.

Golfing attire on the course - collared shirts, trousers/tailored shorts, golf shoes etc. [Beginners dress code is relaxed, but remember you are on the golf course.]

Follow the Junior Code of Conduct at all times.

## Golf Clubs

It is best not to leave your clubs in the corridor outside the Pro-shop, but use the junior locker room. Please ask at the proshop for the key.

## Tee Times

If you book a Tee Time and don't wish to use it please contact the pro-shop and cancel the booking, thank you.

Please note:

The golf course is available seven days a week for juniors except at a weekend before 12-00. At the weekend, there are restrictions for all club members.

Before 12.00 a junior must have a handicap of less than 12 or be playing in the company of an adult, or be competing in a specific competition that allows juniors to enter. In the winter the time restriction is 11.00am.

## Driving Range

Juniors can buy tokens, from the Pro Shop for: £1 each

## Buddy System

When you are new to the club, if you wish, we will introduce you to an existing member who will help show you around and introduce you to the Junior section, and take you onto the course.

If you want someone to play golf with at weekends or in the holidays - we can help out - contact the Junior Captain or email the Junior Organiser to help arrange this.

## First Aid Facilities

They can be found at the pro shop, and the driving range if attending a lesson. First Aiders are available in Peake Fitness or contact the course marshals or hotel reception



# Junads

From May until the beginning of September, the Junior Section meets with tee times from 5pm till 6pm on the Gainsborough Course. The idea is to play 9 holes of fun/competitive golf with an adult or older junior member in attendance with each group. Non members are also welcome and can become Junads members for the summer.

Each week there is a 9 hole competition, every month there is a winners presentation night after Junads, where prizes are awarded for the weekly and monthly competitions. Competitions are in age categories and handicap - even for those without a handicap.

Group Coaching is regularly provided, free, once a month for one hour at the driving range by one of the Golf Club professionals

Cost per person is £1 for Junads, please pay at the proshop - to sign in and to get a tee time.

Having finished playing your 9 holes you must hand in your card to the proshop or a Junior Committee member.

Junads players must not leave the golf course complex without informing committee members or the proshop.

*Guidelines for Junads.*

Any junior is eligible to play whether they have a handicap or not and is open to non-members, but all must be able to play golf to a standard which will allow play by others to be fun and enjoyable and not a very slow walk around the course.

Junads is a 9 hole competition, there is a shortened course 150 yards for non handicappers.



# Code of Conduct

This code of conduct has been written to make sure that all young golfers at Stoke by Nayland know the standards of behaviour that are expected of them when playing golf or attending coaching. This will help the volunteers, coaches and staff at the club look after you and make sure that every young person is able to enjoy their time at the club.

- Treat all other golfers, whether adult or junior with the same respect and fairness you would like them to show you
- All golfers should be able to participate in golf without fear of ridicule, harassment or restriction. Uphold this value in all that you do.
- Demonstrate fair play on and off the course. Respect differences in gender, disability, culture, race, ethnicity and religious beliefs between yourself and others
- Challenge discrimination and prejudice
- Look out for yourself and the welfare of others
- Do not engage in any irresponsible, abusive, inappropriate or illegal behaviour
- Challenge behaviour that falls below the expected standards of the club
- Speak out if you are concerned about anything, your own needs or the needs of others
- Be organised and on time
- Do not leave the club following a coaching session, match or competition without the knowledge and permission of the Junior Organiser or person in charge
- Follow the club rules and dress codes
- Listen to the junior organiser and other representatives of the club and comply with their requests. They have your best interests and those of the whole group in mind.
- Demonstrate the highest standards of behaviour at all times
- Advise the junior organiser or coach of any medical conditions which may affect your standard of play
- You must not:
  - Consume alcohol or illegal and performance enhancing drugs
  - Smoke
  - Use foul language
  - Engage in sexual behaviour
  - Gamble (e.g. on gaming machines)



# Guidance for Parents

Stoke by Nayland Golf and Leisure recognises its responsibility to safeguard the welfare of children participating in club activities, and therefore has child protection policies and comprehensive child protection procedures to contribute towards the aim of ensuring that all children at Stoke by Nayland Golf Club have an enjoyable and safe experience of golf. We wish to work in partnership with parents and therefore would ask that they assist Stoke by Nayland Golf and Leisure by considering the following points: Take an interest in your child's activity and progress and be supportive

- Praise the effort as well as the results of your child's participation
- Introduce yourself to the Junior Organiser, coaches and Child Welfare Officer
- Find out what the club has to offer in terms of coaching and junior competitions, and become familiar with the rules of the club, including any playing restrictions for children
- Become familiar with Stoke by Nayland Golf Club's Child Protection Policy and Procedures
- Read the Junior Code of Conduct and discuss this with your child
- Be punctual when dropping off and picking up your children from coaching and competitions- volunteers cannot leave your child alone at the club and must stay at the club until the last child leaves. If you are likely to be late, please contact the proshop
- Take an interest in who your son/ daughter is playing with, introduce yourself if it is an adult you do not know
- If leaving your son/ daughter at the club please make sure they have some spending money, appropriate clothing (e.g. a hat and sun protection cream to protect them from the sun or waterproofs), a drink to take in their bag, dehydration occurs even if it is not that warm
- Complete the Parent Consent form promptly, and notify the club of any amendments so that we may care for your child as efficiently as possible
- Discuss any particular requirements your child has that may affect the ability of your child to enjoy the sessions or the ability of coaches and volunteers to meet their needs effectively
- Have clear lines of communication to keep up with your child's progress
- Ensure that the club has an emergency contact number for you when you are away from the club, a mobile would be preferable and that you leave your mobile switched on so that you can be contacted in an emergency
- Raise any concerns you have about the coaching, club procedures, or care that your child receives with either the Child Welfare Officer or the Junior Organiser so that we may address them appropriately and promptly



- Make sure that your child knows what time they will be collected, where they are being met, and by whom
- Check your household insurance policy to ensure that your child has adequate and appropriate cover, particularly public liability insurance

The transporting of children to and from the club for matches, competitions, and coaching is the responsibility of parents. The club will only become involved in these arrangements in exceptional circumstances. Parents are welcome to contact the parents of other junior members and make private arrangements to share transport, but this does not fall within the responsibility of the club



# Events for Parents and Juniors

There are various events throughout the year for parents and juniors to enjoy golf and the facilities at Stoke by Nayland.

These include:-

## **BBQ on the Terrace**

Friday and Saturday evenings during the summer months.

## **Edinburgh Cup**

Adult + Junior foursomes. Play with your son or daughter and become the Cup Holders of 2010.

## **Junior AGM**

Come and hear how the Junior Section has developed and achieved during the year.

## **Early Season Gathering**

Let the junior committee, junior captain, talk you through the challenges of the forthcoming season.

## **New Members**

A welcome meeting to introduce members of the junior committee, to explain the functions of the junior section and give you a tour of the complex and play some golf.

For dates and times of these events please check the website:

[www.stokebynaylandjuniorgolf.co.uk](http://www.stokebynaylandjuniorgolf.co.uk)



# Child Protection

Stoke by Nayland Junior Section realises the importance of safeguarding and child protection procedures, and seeks advice from the English Golf Union.

If you have any concerns regarding child protection please contact:-

Child Welfare Officer - Matt Manning - 01206 265828

The Child Protection Policy is reviewed yearly and is available to golfers and parents:

On the junior noticeboard

On the junior website - [www.stokebynaylandjuniorgolf.co.uk](http://www.stokebynaylandjuniorgolf.co.uk)

Ask the junior organiser or Golf Club Secretary for a copy

We ask that all juniors and parents complete these forms:

Junior Code of Conduct

Photographic consent form

Player Profile

This must be renewed and updated yearly. This information is held in confidence but is important for the safety and wellbeing of the junior golfer.

These forms can be downloaded from:-

[www.stokebynaylandjuniorgolf.co.uk](http://www.stokebynaylandjuniorgolf.co.uk)

or available from the Club Secretary or Junior Organiser



# Membership

Junior membership is open to all boys and girls from the age of 8 to 18.

Membership costs are:-

Aged 8 - 15 £145

Aged 16 -18 £233

Application forms and further details can be obtained from the *Golf Club Secretary* - 01206 865815

There is not a joining fee, nor an interview, just an application form process

Membership after Juniors at Stoke by Nayland

Intermediate [aged 19 - 25]      £322 in full time education

£493 non student

Adult 7 day                              £815

NB there is not an entry fee from junior to intermediate to adult.

Once a member - you are a member!

